



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

06 May 2025

DIVISION MEMORANDUM

No. 233, s. 2025

**ADDENDUM TO DM 216, s. 2025, COMPOSITION OF SDO BATANGAS
ELECTION TASK FORCE IN CONNECTION WITH THE 2025 NATIONAL
AND LOCAL ELECTION**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Education Program Supervisors
Public Schools District Supervisors
Elementary/Secondary School Heads
All Others Concerned

1. To clarify par. (4) of DM 216, s. 2025, Composition of SDO Batangas Election Task Force in connection with the 2015 National and Local Election, all ETF members shall be entitled to honoraria, subject to the availability of funds and in compliance with applicable issuances of the Commission of Audit and the Department of Budget and Management.
 - (a) ETF members, holding plantilla positions, shall have the option to receive either honoraria or claim overtime pay or compensatory time off (CTO). Likewise, Contract of Service personnel assigned to the ETF may opt to receive either honoraria or overtime pay
 - (b) An ETF member who opts to receive honoraria shall no longer be entitled to claim overtime pay or CTO
 - (c) The grant of honorarium, overtime pay, or CTO shall be subject to the approval of the ETF Chairperson at the respective governance level and comply with the existing budgetary, accounting, procurement, and auditing rules and regulations.
2. Wide and immediate dissemination of this memorandum is desired.


MARITES A. IBANEZ, CESO V/6
Schools Division Superintendent

KMS/Memo_Addendum to DM 216, s. 2025, Composition of SDO EFT in connection with the NLE/R2-142851